



Child Support Enforcement

Request for Reconsideration

QUARTERLY COLLECTION NOTICE

You can ask us to review the amounts we reported on the Quarterly Collection Notice which are the payments received and sent to you or kept by the State for the reported quarter. The review is called a Request for Reconsideration. A reconsideration review is informal. It allows us to answer your questions and correct any mistakes we might have made.

You must fill in this form and mail it back to us within sixty calendar days (60) from the date on the Quarterly Collection Notice. Send this form only if you disagree with the amounts on the Quarterly Collection Notice. **DO NOT USE THIS FORM TO REQUEST ENFORCEMENT, MODIFICATION OR STATUS OF YOUR CASE(S).** If you need to ask questions about the status of your case(s) call us at the phone number below.

We are not required to complete a reconsideration review if we do not get your review request before the due date, if we already reviewed the same collections for the same quarter, or if you have not asked for a reconsideration review about the dates or amounts on the quarterly collection notice.

OVERPAYMENT RECOVERY

You can ask us to review the amount of overpayments we are asking you to repay. The review is called a Request for Reconsideration. You can ask us to review the overpayments sent to you. A reconsideration review is informal. It allows us to answer your questions and correct any mistakes we might have made. You must fill in this form and mail it back to us within twenty calendar days (20) from the date on the Notice of Overpayment. Return this form only if you disagree with the amount of overpayment. **DO NOT USE THIS FORM TO REQUEST ENFORCEMENT, MODIFICATION OR STATUS OF YOUR CASE(S).** If you need to ask questions about the status of your case(s) call us at the phone number below.

We are not required to complete a reconsideration review if we do not get your review request before the due date, or if we already reviewed the overpayment amounts.

1. You may have a lawyer or other person represent you at the reconsideration.
2. We will not pay for your lawyer.

If you want one copy of your case file we will provide it without charge. We will send you a letter telling you the results of the review and your rights to a formal hearing if you disagree with our decisions.

For payment information, call the Florida State Disbursement Unit at 1-877-769-0251

To contact us call

- 1-800-622-KIDS (5437)
- 1-305-530-2600 if case is handled in Miami-Dade County
- 1-941-741-4039 if case is handled in Manatee County

I want to ask for a reconsideration review on my case with _____ CSE case number _____ because I disagree with the: (Check any that apply and explain below):

- Total Amount Collected
- Collection Date
- Amount paid to family
- Amount kept by the State
- Overpayment Amount

I disagree with the selected item(s) because: _____

Do you want to be present at the reconsideration? Yes No (Check one)

Signature Printed name Date

Address City State Zip

Home phone Daytime phone

Return this form to:

Florida Department of Revenue
Child Support Enforcement Program