

Florida Department of Revenue

Communications Services Tax Import File Specifications Fixed Length Flat File

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Introduction

Florida Department of Revenue has added an import functionality for communications services tax to our internet site.

This functionality will be used to submit information to FDOR. The output file created using this specification will allow you to meet the Florida communications services tax filing requirements.

To reduce the number of errors, please be sure that all required fields are populated accurately and completely.

Below are terms and conditions for using the import specifications. By utilizing the Florida Department of Revenue's Import specifications, you (herein referred to as "User") acknowledge and agree to the following:

- User is responsible for the use of the Import File specifications.
- User is responsible for generating the output file being imported to FDOR
- User agrees to make NO configuration changes and/or modifications to the Import File Specifications
- User agrees that the Import File Specifications will be used for the sole purpose of converting specific tax information to meet the standard format for transmitting data to FDOR
- User hereby acknowledges that they have read and agree to the terms and conditions of this import application.

There is a "Check Import File Format" option available on the FDOR communications services tax website "Menu Page". In order to access the website, you must enroll in the e-Services Program. Upon completion of the e-Services enrollment you will be provided with your FDOR issued user ID and password on your confirmation page with which you may login to the communications services tax website.

User can contact the Florida Department of Revenue with questions concerning the testing of this import application at: e-services@dor.state.fl.us.

**Florida Department of Revenue
 Communications Services Tax
 Import File (Fixed Length Flat File) Specifications
 Version 1.0 2010**

| Field Name | Field Type/Length | Position in Record | Description |
|--|-------------------|--------------------|---|
| 01 Header Record | | | |
| 03 Record Type | N2 | 1-2 | Header = 01 |
| 03 Filler | N4 | 3-6 | Zero Fill |
| 03 Tax Category | N2 | 7-8 | CST = 63 |
| 03 Filler | N4 | 9-12 | Zero Fill |
| 03 Company Identifier | N9 | 13-21 | FEIN |
| 03 Filler | N4 | 22-25 | Zero Fill |
| 03 BP Number | N10 | 26-35 | See page 10 (R) |
| 03 Filler | N4 | 36-39 | Zero Fill |
| 03 CO Number | N12 | 40-51 | See page10 (S) |
| 01 Schedule 1 Record | | | State, Gross Receipts, and Local Taxes |
| 03 Record Type | N2 | 1-2 | Schedule 1 = 10 |
| 03 Filler | N4 | 3-6 | Zero Fill |
| 03 Tax Category | N2 | 7-8 | CST = 63 |
| 03 Filler | N4 | 9-12 | Zero Fill |
| 03 Collection Period Begin Date | | | |
| 05 Collection Period Year | N4 | 13-16 | YYYY |
| 05 Collection Period Month | N2 | 17-18 | MM |
| 05 Collection Period Day | N2 | 19-20 | DD |
| 03 Filler | N4 | 21-24 | Zero Fill |
| 03 Collection Period End Date | | | |
| 05 Collection Period Year | N4 | 25-28 | YYYY |
| 05 Collection Period Month | N2 | 29-30 | MM |
| 05 Collection Period Day | N2 | 31-32 | DD |
| 03 Filler | N4 | 33-36 | Zero Fill |
| 03 County, Jurisdiction, Gross Receipts Z-code | A4 | 37-40 | See page 9 (A) |
| 03 Filler | N4 | 41-44 | Zero Fill |
| 03 Taxable Sales | N11 | 45-55 | See page 9 (B) |
| 03 Taxable Sales Sign | X1 | 56-56 | See page 10 (T) |
| 03 Filler | N4 | 57-60 | Zero Fill |
| 03 State/Gross Receipts/ Local Taxes Due | N11 | 61-71 | See page 9 (C) |
| 03 State/Gross Receipts/ Local Taxes Due Sign | X1 | 72-72 | See page 10 (T) |

***Note: Send one “record type 10” for each county, jurisdiction, and/or gross receipt reported.**

***Note: You may not include “type 10” records for multiple collection periods in the same file.**

Import File (Fixed Length Flat File) Specifications

| Field Name | Field Type/Length |
|---------------------------------|-------------------|
| 01 Schedule 2 Record | |
| 03 Record Type | N2 |
| 03 Filler | N4 |
| 03 Tax Category | N2 |
| 03 Filler | N4 |
| 03 Collection Period Begin Date | |
| 05 Collection Period Year | N4 |
| 05 Collection Period Month | N2 |
| 05 Collection Period Day | N2 |
| 03 Filler | N4 |
| 03 Collection Period End Date | |
| 05 Collection Period Year | N4 |
| 05 Collection Period Month | N2 |
| 05 Collection Period Day | N2 |
| 03 Filler | N4 |
| 03 Taxable Sales | N11 |
| 03 Taxable Sales Sign | X1 |
| 03 Filler | N4 |
| 03 Tax Due | N11 |
| 03 Tax Due Sign | X1 |

Position in Record

| | |
|-------|----------|
| 1-2 | Value 14 |
| 3-6 | |
| 7-8 | |
| 9-12 | |
| 13-16 | |
| 17-18 | |
| 19-20 | |
| 21-24 | |
| 25-28 | |
| 29-30 | |
| 31-32 | |
| 33-36 | |
| 37-47 | |
| 48-48 | |
| 49-52 | |
| 53-63 | |
| 64-64 | |

Version 1.0 2010

Description

| |
|--|
| Direct-to-Home Satellite Services |
| Schedule 2 = 14 |
| Zero Fill |
| CST = 63 |
| Zero Fill |
| YYYY |
| MM |
| DD |
| Zero Fill |
| YYYY |
| MM |
| DD |
| Zero Fill |
| See page 9 (D) |
| See page 10 (T) |
| Zero Fill |
| See page 9 (E) |
| See page 10 (T) |

***Note: You may not include multiple “type 14” records in the same file.**

Import File (Fixed Length Flat File) Specifications

| Field Name | Field Type/Length | Position in Record | Description |
|--|--------------------------|---------------------------|----------------------------------|
| 01 Schedule 3 Record | | | Direct-to-Home Adjustment |
| 03 Record Type | N2 | 1-2 | Schedule 3 = 11 |
| 03 Filler | N4 | 3-6 | Zero Fill |
| 03 Tax Category | N2 | 7-8 | CST = 63 |
| 03 Filler | N4 | 9-12 | Zero Fill |
| 03 Collection Period Begin Date | | | |
| 05 Collection Period Year | N4 | 13-16 | YYYY |
| 05 Collection Period Month | N2 | 17-18 | MM |
| 05 Collection Period Day | N2 | 19-20 | DD |
| 03 Filler | N4 | 21-24 | Zero Fill |
| 03 Collection Period End Date | | | |
| 05 Collection Period Year | N4 | 25-28 | YYYY |
| 05 Collection Period Month | N2 | 29-30 | MM |
| 05 Collection Period Day | N2 | 31-32 | DD |
| 03 Filler | N4 | 33-36 | Zero Fill |
| 03 Net Change in Taxable Sales | N11 | 37-47 | See page 9 (F) |
| 03 Net Change in Taxable Sales Sign | X1 | 48-48 | See page 10 (U) |
| 03 Filler | N4 | 49-52 | Zero Fill |
| 03 Collection Allowance Adjustment | N11 | 53-63 | See page 9 (G) |
| 03 Collection Allowance Adjustment Sign | X1 | 64-64 | See page 10 (T) |
| 03 Filler | N4 | 65-68 | Zero Fill |
| 03 Adjustment Amount (Tax Collected) | N11 | 69-79 | See page 9 (H) |
| 03 Adjustment Amount (Tax Collection) Sign | X1 | 80-80 | See page 10 (U) |
| 03 Filler | N4 | 81-84 | Zero Fill |
| 03 Penalty Amount | N11 | 85-95 | See page 9 (I) |
| 03 Penalty Amount Sign | X1 | 96-96 | See page 10 (T) |
| 03 Filler | N4 | 97-100 | Zero Fill |
| 03 Interest Amount | N11 | 101-111 | See page 9 (J) |
| 03 Interest Amount Sign | X1 | 112-112 | See page 10 (T) |

Version 1.0 2010

Import File (Fixed Length Flat File) Specifications

Field Name Field Type/Length

Position in Record

Version 1.0 2010

Description

| Field Name | Field Type/Length | Position in Record | Description |
|--|-------------------|--------------------|--------------------|
| 01 Schedule 4 Record | | | Adjustments |
| 03 Record Type | N2 | 1-2 | Schedule 4 = 12 |
| 03 Filler | N4 | 3-6 | Zero Fill |
| 03 Tax Category | N2 | 7-8 | CST = 63 |
| 03 Filler | N4 | 9-12 | Zero Fill |
| 03 Collection Period Begin Date | | | |
| 05 Collection Period Year | N4 | 13-16 | YYYY |
| 05 Collection Period Month | N2 | 17-18 | MM |
| 05 Collection Period Day | N2 | 19-20 | DD |
| 03 Filler | N4 | 21-24 | Zero Fill |
| 03 Collection Period End Date | | | |
| 05 Collection Period Year | N4 | 25-28 | YYYY |
| 05 Collection Period Month | N2 | 29-30 | MM |
| 05 Collection Period Day | N2 | 31-32 | DD |
| 03 Filler | N4 | 33-36 | Zero Fill |
| 03 County, Jurisdiction, Gross Receipts Z-code | A4 | 37-40 | See page 9 (A) |
| 03 Filler | N4 | 41-44 | Zero Fill |
| 03 Net Change in Taxable Sales | N11 | 45-55 | See page 9 (K) |
| 03 Net Change in Taxable Sales Sign | X1 | 56-56 | See page 10 (U) |
| 03 Filler | N4 | 57-60 | Zero Fill |
| 03 Collection Allowance Adjustment | N11 | 61-71 | See page 9 (L) |
| 03 Collection Allowance Adjustment Sign | X1 | 72-72 | See page 10 (T) |
| 03 Filler | N4 | 73-76 | Zero Fill |
| 03 Adjustment Amount (Tax Collected) | N11 | 77-87 | See page 10 (M) |
| 03 Adjustment Amount (Tax Collected) Sign | X1 | 88-88 | See page 10 (U) |
| 03 Filler | N4 | 89-92 | Zero Fill |
| 03 Penalty Amount | N11 | 93-103 | See page 10 (N) |
| 03 Penalty Amount Sign | X1 | 104-104 | See page 10 (T) |
| 03 Filler | N4 | 105-108 | Zero Fill |
| 03 Interest Amount | N11 | 109-119 | See page 10 (O) |
| 03 Interest Amount Sign | X1 | 120-120 | See page 10 (T) |

***Note: Send one “record type 12” for each county, jurisdiction, and/or gross receipt reported.**

Import File (Fixed Length Flat File) Specifications

Field Name Field Type/Length

Position in Record

Version 1.0 2010

Description

| Field Name | Field Type/Length | Position in Record | Description |
|---|-------------------|--------------------|----------------------------|
| 01 Schedule 5 Record | | | Multi-State Credits |
| 03 Record Type | N2 | 1-2 | Schedule 5 = 13 |
| 03 Filler | N4 | 3-6 | Zero Fill |
| 03 Tax Category | N2 | 7-8 | CST = 63 |
| 03 Filler | N4 | 9-12 | Zero Fill |
| 03 Collection Period Begin Date | | | |
| 05 Collection Period Year | N4 | 13-16 | YYYY |
| 05 Collection Period Month | N2 | 17-18 | MM |
| 05 Collection Period Day | N2 | 19-20 | DD |
| 03 Filler | N4 | 21-24 | Zero Fill |
| 03 Collection Period End Date | | | |
| 05 Collection Period Year | N4 | 25-28 | YYYY |
| 05 Collection Period Month | N2 | 29-30 | MM |
| 05 Collection Period Day | N2 | 31-32 | DD |
| 03 Filler | N4 | 33-36 | Zero Fill |
| 03 County and Jurisdiction Z-code | A4 | 37-40 | See page 10 (P) |
| 03 Filler | N4 | 41-44 | Zero Fill |
| 03 State Tax, Local Tax, Gross Receipts, or Direct-to-Home Satellite Credit | N11 | 45-55 | See page 10 (Q) |
| 03 State Tax, Local Tax, Gross Receipts, or Direct-to-Home Satellite Credit Sign | X1 | 56-56 | See page 10 (V) |
| 01 Trailer Record | | | |
| 03 Record Type | N2 | 1-2 | Trailer = 99 |
| 03 Filler | N4 | 3-6 | Zero Fill |
| 03 Tax Category | N2 | 7-8 | CST = 63 |
| 03 Filler | N4 | 9-12 | Zero Fill |
| 03 Company Identifier | N9 | 13-21 | FEIN |
| 03 Filler | N4 | 22-25 | Zero Fill |
| 03 BP Number | N10 | 26-35 | See page 10 (R) |
| 03 Filler | N4 | 36-39 | Zero Fill |
| 03 CO Number | N12 | 40-51 | See page 10 (S) |

Field Descriptions

- A.** Code that represents the jurisdiction, the county or the gross receipt. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS".
- B.** Enter taxable sales for county, local, or gross receipts according to corresponding Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. Use "ZGRS" for gross receipts. Contains 2 decimals (implied)
- C.** Enter tax due for county, local, or gross receipts according to corresponding Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. Use "ZGRS" for gross receipts. Contains 2 decimals (implied)
- D.** Enter total taxable sales of direct-to-home satellite communications services. Contains 2 decimals (implied)
- E.** Enter the total communications services taxes collected and/or accrued for direct-to-home satellite taxable sales. Contains 2 decimals (implied)
- F.** Enter the amount of taxable sales being added or deleted from transaction previously reported. Contains 2 decimals (implied)
- G.** Enter the amount of adjusted collection allowance only if there is a **decrease** in taxable sales. Contains 2 decimals (implied)
- H.** Enter the amount of adjusted tax collected. Contains 2 decimals (implied)
- I.** Penalty is due on all adjustments which result in an increase in tax due. See DR-700016 instructions for details. Contains 2 decimals (implied)
- J.** Interest is due on all adjustments which result in an increase in tax due. See DR-700016 instructions for details. Contains 2 decimals (implied)
- K.** Enter the amount of taxable sales being added or deleted from transaction previously reported according to Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. Use "ZGRS" for gross receipts; Contains 2 decimals (implied)
- L.** Enter the amount of adjusted collection allowance only if there is a **decrease** in taxable sales according to Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. Use "ZGRS" for gross receipts; Contains 2 decimals (implied)

- M.** Enter the amount of adjusted tax collected according to Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS"; Contains 2 decimals (implied)
- N.** Enter penalty due per Z-code. Refer to DR-700016 for details. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS"; Contains 2 decimals (implied)
- O.** Enter interest due per Z-code. Refer to DR-700016 instructions for details. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS"; Contains 2 decimals (implied)
- P.** Code that represents the jurisdiction, the county or gross receipts. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS". For direct-to-home use code "ZDTH"; Contains 2 decimals (implied)
- Q.** Enter the amount of the eligible local, state, gross receipt, or direct-to-home multi-state credit according to Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS". For direct-to-home use code "ZDTH"; Contains 2 decimals (implied)
- R.** DOR assigned number; Right justified; Padded with zeros;
- S.** DOR assigned number; Right justified; Padded with zeros;
- T.** "+" or space = positive, cannot be a negative
- U.** "+" or space = positive; "-" = negative (credit)
- V.** "-" = negative (credit)

Sample Import File:

01000063000099999999000000077777770000000088888888
100000630000200911010000200911300000ZCLK000000001300000+000000000088400+
100000630000200911010000200911300000ZEUS000000000100000+000000000005820+
100000630000200911010000200911300000ZFRP000000000100000+000000000005820+
100000630000200911010000200911300000ZGRO000000000100000+000000000005820+
100000630000200911010000200911300000ZHIH000000000100000+000000000005820+
100000630000200911010000200911300000ZLAD000000000100000+000000000005820+
100000630000200911010000200911300000ZLES000000000100000+000000000005820+
100000630000200911010000200911300000ZMAS000000000100000+000000000005820+
100000630000200911010000200911300000ZMIN000000000100000+000000000005820+
100000630000200911010000200911300000ZMOT000000000100000+000000000005700+
100000630000200911010000200911300000ZMDT000000000100000+000000000005820+
100000630000200911010000200911300000ZTAV000000000100000+000000000005920+
100000630000200911010000200911300000ZMAT000000000100000+000000000005820+
100000630000200911010000200911300000ZCLR000000000100000+000000000005820+
100000630000200911010000200911300000ZGRS000000001300000+000000000030810+
1400006300002009110100002009113000001250003500+000000164625461+
1100006300002009100100002009103100000050000000-000000000049388+00000006535600-000000000000000+000000000000000+
120000630000200909010000200909300000ZCLK000000000100000+000000000000000+000000000006800+000000000005000+000000000001500+
120000630000200909010000200909300000ZCLR000000000100000+000000000000000+000000000005820+000000000000000+000000000000000+
120000630000200909010000200909300000ZLES000000000100000-000000000000000+000000000005820-000000000000000+000000000000000+
1200006300002009100100002009103100000ZCLK000000000100000+000000000000000+000000000006800+000000000005000+000000000001500+
1200006300002009100100002009103100000ZCLR000000000100000+000000000000000+000000000005820+000000000000000+000000000000000+
1200006300002009100100002009103100000ZLES000000000100000-000000000000000+000000000005820-000000000000000+000000000000000+
1300006300002009100100002009103100000ZDTH000000050000000-
9900006300009999999999000000077777770000000088888888

Z-Codes

| County Z-Code | Jurisdiction Z-Code | Description |
|------------------|------------------------|-------------------|
| ZCAL | | Alachua County |
| | ZUAL | Unincorp Alachua |
| | ZALA | Alachua (city) |
| | ZARC | Archer |
| | ZGAI | Gainesville |
| | ZHAW | Hawthorne |
| | ZHIG | High Springs |
| | ZLAC | La Crosse |
| | ZMIC | Micanopy |
| | ZNEW | Newberry |
| | ZWAL | Waldo |
| ZCBA | | Baker County |
| | ZUBA | Unincorp Baker |
| | ZGSM | Glen St. Mary |
| | ZMAC | Macclenny |
| ZCBY | | Bay County |
| | ZUBY | Unincorp Bay |
| | ZCLL | Callaway |
| | ZLYN | Lynn Haven |
| | ZMEX | Mexico Beach |
| | ZPAN | Panama City |
| | ZPCB | Panama City Beach |
| | ZPAR | Parker |
| | ZSPR | Springfield |
| ZCBR | | Bradford County |
| | ZUBR | Unincorp Bradford |
| | ZBRO | Brooker |
| | ZHAM | Hampton |

| County Z-Code | Jurisdiction Z-Code | Description |
|------------------|------------------------|----------------------|
| ZCMT | | Martin County |
| | ZUMT | Unincorp Martin |
| | ZJUP | Jupiter Island |
| | ZOBP | Ocean Breeze Park |
| | ZSEP | Sewalls Point |
| | ZSTU | Stuart |
| ZCMD | | Miami-Dade County |
| | ZUMD | Unincorp Miami Dade |
| | ZAVE | Aventura |
| | ZBAH | Bal Harbour Village |
| | ZBHI | Bay Harbour Islands |
| | ZBIS | Biscayne Park |
| | ZCOG | Coral Gables |
| | ZCUT | Cutler Bay |
| | ZDOR | Doral |
| | ZELP | El Portal |
| | ZFLC | Florida City |
| | ZGOB | Golden Beach |
| | ZHIA | Hialeah |
| | ZHGN | Hialeah Gardens |
| | ZHOM | Homestead |
| | ZICV | Indian Creek Village |
| | ZISL | Islandia |
| | ZKEB | Key Biscayne |
| | ZMED | Medley |
| | ZMIA | Miami |
| | ZMIB | Miami Beach |
| | ZMIG | Miami Gardens |

| | |
|-------------|------------------------|
| ZCBR | Bradford County |
| ZLAW | Lawtey |
| ZSTA | Starke |
| ZCBE | Brevard County |
| ZUBE | Unincorp Brevard |
| ZCAP | Cape Canaveral |
| ZCOC | Cocoa |
| ZCOB | Cocoa Beach |
| ZGVK | Grant-Valkaria |
| ZIND | Indialantic |
| ZIHB | Indian Harbor Beach |
| ZMAL | Malabar |
| ZMEL | Melbourne |
| ZMEB | Melbourne Beach |
| ZMEV | Melbourne Village |
| ZPAB | Palm Bay |
| ZPAS | Palm Shores |
| ZROC | Rockledge |
| ZSAT | Satellite Beach |
| ZTIT | Titusville |
| ZWEB | West Melbourne |
| ZCBO | Broward County |
| ZUBO | Unincorp Broward |
| ZCCK | Coconut Creek |
| ZCOO | Cooper City |
| ZCSP | Coral Springs |
| ZDAN | Dania Beach |
| ZDAV | Davie |
| ZDEE | Deerfield Beach |
| ZFTL | Fort Lauderdale |
| ZHAL | Hallandale Beach |
| ZHIB | Hillsboro Beach |
| ZHOL | Hollywood |

| | |
|-------------|--------------------------|
| ZCMD | Miami-Dade County |
| ZMLK | Miami Lakes |
| ZMIS | Miami Shores Village |
| ZMSP | Miami Springs |
| ZNOB | North Bay Village |
| ZNOM | North Miami |
| ZNMB | North Miami Beach |
| ZOPA | Opa-locka |
| ZPAM | Palmetto Bay |
| ZPIN | Pinecrest |
| ZSOM | South Miami |
| ZSIB | Sunny Isles Beach |
| ZSUR | Surfside |
| ZSWE | Sweetwater |
| ZVIG | Virginia Gardens |
| ZWEM | West Miami |
| ZCMO | Monroe County |
| ZUMO | Unincorp Monroe |
| ZISA | Islamorada |
| ZKCB | Key Colony Beach |
| ZKEW | Key West |
| ZLAY | Layton |
| ZMAA | Marathon |
| ZCNA | Nassau County |
| ZUNA | Unincorp Nassau |
| ZCAA | Callahan |
| ZFER | Fernandina Beach |
| ZHII | Hilliard |
| ZCOK | Okaloosa County |
| ZUOK | Unincorp Okaloosa |
| ZCIB | Cinco Bayou |
| ZCRE | Crestview |
| ZDES | Destin |

| | |
|-------------|-------------------------|
| ZCBO | Broward County |
| ZLAL | Lauderdale Lakes |
| ZLBS | Lauderdale-by-Sea |
| ZLAU | Lauderhill |
| ZLLV | Lazy Lake |
| ZLIG | Lighthouse Point |
| ZMAR | Margate |
| ZMIR | Miramar |
| ZNOL | North Lauderdale |
| ZOAK | Oakland Park |
| ZPAK | Parkland |
| ZPEM | Pembroke Park |
| ZPBP | Pembroke Pines |
| ZPLA | Plantation |
| ZPOM | Pompano Beach |
| ZSRL | Sea Ranch Lakes |
| ZSWR | Southwest Ranches |
| ZSUN | Sunrise |
| ZTAM | Tamarac |
| ZWPK | West Park |
| ZWES | Weston |
| ZWIM | Wilton Manors |
| ZCCA | Calhoun County |
| ZUCA | Unincorp Calhoun |
| ZALT | Altha |
| ZBLO | Blountstown |
| ZCCH | Charlotte County |
| ZUCH | Unincorp Charlotte |
| ZPUG | Punta Gorda |
| ZCCI | Citrus County |
| ZUCI | Unincorp Citrus |
| ZCRR | Crystal River |
| ZINV | Inverness |

| | |
|-------------|--------------------------|
| ZCOK | Okaloosa County |
| ZFWB | Ft. Walton Beach |
| ZLAH | Laurel Hill |
| ZMAE | Mary Esther |
| ZNIC | Niceville |
| ZSHA | Shalimar |
| ZVAL | Valparaiso |
| ZCOE | Okeechobee County |
| ZUOE | Unincorp Okeechobee |
| ZOKE | Okeechobee |
| ZCOR | Orange County |
| ZUOR | Unincorp Orange |
| ZAPO | Apopka |
| ZBAY | Bay Lake |
| ZBEI | Belle Isle |
| ZEAT | Eatonville |
| ZEDG | Edgewood |
| ZLBV | Lake Buena Vista |
| ZMLD | Maitland |
| ZOAL | Oakland |
| ZOCO | Ocoee |
| ZORL | Orlando |
| ZWIN | Windermere |
| ZWIG | Winter Garden |
| ZWIP | Winter Park |
| ZCOS | Osceola County |
| ZUOS | Unincorp Osceola |
| ZKIS | Kissimmee |
| ZSTC | St. Cloud |
| ZCPA | Palm Beach County |
| ZUPA | Unincorp Palm Beach |
| ZATL | Atlantis |
| ZBEG | Belle Glade |

**2012 Communications Services Tax Web
Import file specifications**

**Rev. 02/01/12
Version 1.3 2010**

| | |
|-------------|----------------------------------|
| ZCCL | Clay County |
| ZUCL | Unincorp Clay |
| ZGCS | Green Cove Springs |
| ZKEH | Keystone Heights |
| ZORP | Orange Park |
| ZPEF | Penney Farms |
| ZCCO | Collier County |
| ZUCO | Unincorp Collier |
| ZEVE | Everglades |
| ZMAI | Marco Island |
| ZNAP | Naples |
| ZCCU | Columbia County |
| ZUCU | Unincorp Columbia |
| ZFTW | Fort White |
| ZLAK | Lake City |
| ZCDE | De Soto County |
| ZUDE | Unincorp De Soto |
| ZARA | Arcadia |
| ZCDI | Dixie County |
| ZUDI | Unincorp Dixie |
| ZCRC | Cross City |
| ZHOB | Horseshoe Beach |
| ZCDU | Duval County |
| ZATB | Atlantic Beach |
| ZBAD | Baldwin |
| ZJAB | Jacksonville Beach |
| ZJAD | Jax Duval (City of Jacksonville) |
| ZNEB | Neptune Beach |
| ZCES | Escambia County |
| ZUES | Unincorp Escambia |
| ZCEN | Century |
| ZPEN | Pensacola |

| | |
|-------------|--------------------------|
| ZCPA | Palm Beach County |
| ZBOC | Boca Raton |
| ZBOY | Boynton Beach |
| ZBRY | Briny Breezes |
| ZCLU | Cloud Lake |
| ZDEB | Delray Beach |
| ZGLR | Glen Ridge |
| ZGOV | Golf |
| ZGRC | Greenacres |
| ZGUS | Gulf Stream |
| ZHAE | Haverhill |
| ZHLD | Highland Beach |
| ZHYP | Hypoluxo |
| ZJUB | Juno Beach |
| ZJUI | Jupiter |
| ZJIC | Jupiter Inlet |
| ZLCS | Lake Clarke Shores |
| ZLPK | Lake Park |
| ZLWH | Lake Worth |
| ZLAN | Lantana |
| ZLOX | Loxahatchee Groves |
| ZMLP | Manalapan |
| ZMAP | Mangonia Park |
| ZNPB | North Palm Beach |
| ZOCR | Ocean Ridge |
| ZPAH | Pahokee |
| ZPBC | Palm Beach |
| ZPBG | Palm Beach Gardens |
| ZPBS | Palm Beach Shores |
| ZPSG | Palm Springs |
| ZRIB | Riviera Beach |
| ZRPS | Royal Palm Beach |
| ZSOB | South Bay |

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| | |
|-------------|-------------------------|
| ZCFL | Flagler County |
| ZUFL | Unincorp Flagler |
| ZBEB | Beverly Beach |
| ZBUN | Bunnell |
| ZFB1 | Flagler Beach (1) |
| ZMA1 | Marineland (1) |
| ZPAC | Palm Coast |
| ZCFR | Franklin County |
| ZUFR | Unincorp Franklin |
| ZAPA | Apalachicola |
| ZCAR | Carrabelle |
| ZCGA | Gadsden County |
| ZUGA | Unincorp Gadsden |
| ZCHT | Chattahoochee |
| ZGRE | Greensboro |
| ZGRT | Gretna |
| ZHAV | Havana |
| ZMID | Midway |
| ZQUI | Quincy |
| ZCGI | Gilchrist County |
| ZUGI | Unincorp Gilchrist |
| ZBEL | Bell |
| ZFS1 | Fanning Springs (1) |
| ZTRE | Trenton |
| ZCGL | Glades County |
| ZUGL | Unincorp Glades |
| ZMOH | Moore Haven |
| ZCGU | Gulf County |
| ZUGU | Unincorp Gulf |
| ZPSJ | Port St. Joe |
| ZWEW | Wewahitchka |
| ZCHA | Hamilton County |
| ZUHA | Unincorp Hamilton |

| | |
|-------------|--------------------------|
| ZCPA | Palm Beach County |
| ZSPB | South Palm Beach |
| ZTEQ | Tequesta |
| ZWEL | Wellington |
| ZWPB | West Palm Beach |
| ZCPS | Pasco County |
| ZUPS | Unincorp Pasco |
| ZDAC | Dade City |
| ZNPR | New Port Richey |
| ZPOR | Port Richey |
| ZSAA | San Antonio |
| ZSAL | St. Leo |
| ZZEP | Zephyrhills |
| ZCPI | Pinellas County |
| ZUPI | Unincorp Pinellas |
| ZBEA | Belleair |
| ZBBH | Belleair Beach |
| ZBBF | Belleair Bluffs |
| ZBES | Belleair Shore |
| ZCWR | Clearwater |
| ZDUE | Dunedin |
| ZGUL | Gulfport |
| ZIRB | Indian Rocks Beach |
| ZINS | Indian Shores |
| ZKEC | Kenneth City |
| ZLAR | Largo |
| ZMAB | Madeira Beach |
| ZNRB | North Redington Beach |
| ZOLD | Oldsmar |
| ZPIP | Pinellas Park |
| ZREB | Redington Beach |
| ZRES | Redington Shores |
| ZSAH | Safety Harbor |

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| | |
|-------------|----------------------------|
| ZCHA | Hamilton County |
| ZJAS | Jasper |
| ZJEN | Jennings |
| ZWHS | White Springs |
| ZCHR | Hardee County |
| ZUHR | Unincorp Hardee |
| ZBOW | Bowling Green |
| ZWAU | Wauchula |
| ZZOL | Zolfo Springs |
| ZCHE | Hendry County |
| ZUHE | Unincorp Hendry |
| ZCLW | Clewiston |
| ZLAB | La Belle |
| ZCHN | Hernando County |
| ZUHN | Unincorp Hernando |
| ZBRK | Brooksville |
| ZWEE | Weeki Wachee |
| ZCHI | Highlands County |
| ZUHI | Unincorp Highlands |
| ZAVP | Avon Park |
| ZLAP | Lake Placid |
| ZSEB | Sebring |
| ZCHL | Hillsborough County |
| ZUHL | Unincorp Hillsboro |
| ZPLC | Plant City |
| ZTAP | Tampa |
| ZTET | Temple Terrace |
| ZCHO | Holmes County |
| ZUHO | Unincorp Holmes |
| ZBON | Bonifay |
| ZEST | Esto |
| ZNOA | Noma |
| ZPDL | Ponce de Leon |

| | |
|-------------|------------------------|
| ZCPI | Pinellas County |
| ZSEM | Seminole |
| ZSOP | South Pasadena |
| ZSTP | St. Petersburg |
| ZSPT | St. Pete Beach |
| ZTAS | Tarpon Springs |
| ZTRI | Treasure Island |
| ZCPO | Polk County |
| ZUPO | Unincorp Polk |
| ZAUB | Auburndale |
| ZBAT | Bartow |
| ZDAE | Davenport |
| ZDUD | Dundee |
| ZEAL | Eagle Lake |
| ZFMD | Fort Meade |
| ZFRO | Frostproof |
| ZHAC | Haines City |
| ZHIP | Highland Park |
| ZHIC | Hillcrest Heights |
| ZLAA | Lake Alfred |
| ZLHM | Lake Hamilton |
| ZLWS | Lake Wales |
| ZLAE | Lakeland |
| ZMUL | Mulberry |
| ZPOC | Polk City |
| ZWIH | Winter Haven |
| ZCPU | Putnam County |
| ZUPU | Unincorp Putnam |
| ZCRS | Crescent City |
| ZINT | Interlachen |
| ZPAA | Palatka |
| ZPOP | Pomona Park |
| ZWEA | Welaka |

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| | |
|-------------|----------------------------|
| ZCHO | Holmes County |
| ZWET | Westville |
| ZCIN | Indian River County |
| ZUIN | Unincorp Indian River |
| ZFEL | Fellsmere |
| ZIRS | Indian River Shores |
| ZORC | Orchid |
| ZSEA | Sebastian |
| ZVEB | Vero Beach |
| ZCJA | Jackson County |
| ZUJA | Unincorp Jackson |
| ZALF | Alford |
| ZBAS | Bascom |
| ZCAM | Campbellton |
| ZCOT | Cottondale |
| ZGRA | Graceville |
| ZGRR | Grand Ridge |
| ZGRN | Greenwood |
| ZJAO | Jacob City |
| ZMAO | Malone |
| ZMAN | Marianna |
| ZSNE | Sneads |
| ZCJE | Jefferson County |
| ZUJE | Unincorp Jefferson |
| ZMON | Monticello |
| ZCLA | Lafayette County |
| ZULA | Unincorp Lafayette |
| ZMAY | Mayo |
| ZCLK | Lake County |
| ZULK | Unincorp Lake |
| ZAST | Astatula |
| ZCLR | Clermont |
| ZEUS | Eustis |

| | |
|-------------|--------------------------|
| ZCST | St. Johns County |
| ZUST | Unincorp St. Johns |
| ZHAS | Hastings |
| ZMA2 | Marineland (2) |
| ZSAG | St. Augustine |
| ZSAB | St. Augustine Beach |
| ZCSL | St. Lucie County |
| ZUSL | Unincorp St. Lucie |
| ZFTP | Fort Pierce |
| ZPSL | Port St. Lucie |
| ZSLV | St. Lucie Village |
| ZCSA | Santa Rosa County |
| ZUSA | Unincorp Santa Rosa |
| ZGUB | Gulf Breeze |
| ZJAY | Jay |
| ZMIL | Milton |
| ZCSR | Sarasota County |
| ZUSR | Unincorp Sarasota |
| ZLK2 | Longboat Key (2) |
| ZNOP | North Port |
| ZSAR | Sarasota |
| ZVEN | Venice |
| ZCSE | Seminole County |
| ZUSE | Unincorp Seminole |
| ZALM | Altamonte Springs |
| ZCAS | Casselberry |
| ZLAM | Lake Mary |
| ZLON | Longwood |
| ZOVI | Oviedo |
| ZSAF | Sanford |
| ZWIS | Winter Springs |
| ZCSU | Sumter County |
| ZUSU | Unincorp Sumter |

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| | |
|-------------|---------------------|
| ZCLK | Lake County |
| ZFRP | Fruitland Park |
| ZGRO | Groveland |
| ZHIH | Howey-in-the-Hills |
| ZLAD | Lady Lake |
| ZLES | Leesburg |
| ZMAS | Mascotte |
| ZMIN | Minneola |
| ZMOT | Montverde |
| ZMDT | Mount Dora |
| ZTAV | Tavares |
| ZMAT | Umatilla |
| ZCLE | Lee County |
| ZULE | Unincorp Lee |
| ZBOS | Bonita Springs |
| ZCAC | Cape Coral |
| ZFTM | Fort Myers |
| ZFMB | Fort Myers Beach |
| ZSAN | Sanibel |
| ZCLO | Leon County |
| ZULO | Unincorp Leon |
| ZTAL | Tallahassee |
| ZCLV | Levy County |
| ZULV | Unincorp Levy |
| ZBRN | Bronson |
| ZCEK | Cedar Key |
| ZCHF | Chiefland |
| ZFS2 | Fanning Springs (2) |
| ZING | Inglis |
| ZOTT | Otter Creek |
| ZWIL | Williston |
| ZYAN | Yankeetown |

| | |
|-------------|------------------------|
| ZCSU | Sumter County |
| ZBUS | Bushnell |
| ZCEH | Center Hill |
| ZCOL | Coleman |
| ZWBS | Webster |
| ZWID | Wildwood |
| ZCSW | Suwannee County |
| ZUSW | Unincorp Suwannee |
| ZBRF | Branford |
| ZLIV | Live Oak |
| ZCTA | Taylor County |
| ZUTA | Unincorp Taylor |
| ZPER | Perry |
| ZCUN | Union County |
| ZUUN | Unincorp Union |
| ZLBU | Lake Butler |
| ZRAI | Raiford |
| ZWOS | Worthington Springs |
| ZCVO | Volusia County |
| ZUVO | Unincorp Volusia |
| ZDAB | Daytona Beach |
| ZDBS | Daytona Beach Shores |
| ZDBA | DeBary |
| ZDLA | DeLand |
| ZDET | Deltona |
| ZEDW | Edgewater |
| ZFB2 | Flagler Beach (2) |
| ZHOH | Holly Hill |
| ZLHN | Lake Helen |
| ZNSB | New Smyrna Beach |
| ZOAH | Oak Hill |
| ZORG | Orange City |
| ZORB | Ormond Beach |

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| | |
|-------------|-----------------------|
| ZCLI | Liberty County |
| ZULI | Unincorp Liberty |
| ZBRI | Bristol |
| ZCMA | Madison County |
| ZUMA | Unincorp Madison |
| ZGRV | Greenville |
| ZLEE | Lee |
| ZMAD | Madison (city) |
| ZCMN | Manatee County |
| ZUMN | Unincorp Manatee |
| ZANM | Anna Maria |
| ZBRA | Bradenton |
| ZBRB | Bradenton Beach |
| ZHBH | Holmes Beach |
| ZLK1 | Longboat Key (1) |
| ZPAL | Palmetto |
| ZCMR | Marion County |
| ZUMR | Unincorp Marion |
| ZBEE | Belleview |
| ZDUN | Dunnellon |
| ZMCI | McIntosh |
| ZOCA | Ocala |
| ZRED | Reddick |

| | |
|-------------|--------------------------|
| ZCVO | Volusia County |
| ZPIE | Pierson |
| ZPOI | Ponce Inlet |
| ZPOO | Port Orange |
| ZSOD | South Daytona |
| ZCWA | Wakulla County |
| ZUWA | Unincorp Wakulla |
| ZSOC | Sopchoppy |
| ZSTM | St. Marks |
| ZCWL | Walton County |
| ZUWL | Unincorp Walton |
| ZDEF | DeFuniak Springs |
| ZFPT | Freeport |
| ZPAX | Paxton |
| ZCWS | Washington County |
| ZUWS | Unincorp Washington |
| ZCAY | Caryville |
| ZCHP | Chipley |
| ZEBR | Ebro |
| ZVER | Vernon |
| ZWAS | Wausau |
| ZGRS | Gross Receipts |
| ZDTH | Direct-to-Home |

CST Import File Format Errors

- E00** Applied Date missing or invalid (record type will be indicated)
- E10** Non-numeric data in (record type will be indicated)
- E12** Duplicated jurisdiction code/applied-date (record type will be indicated)
- E15** Duplicated jurisdiction code (record type will be indicated)
- E20** Missing or invalid jurisdiction code: (record type will be indicated)
- E35** Positions X-X must be a zero. (record type will be indicated)
- E40** Position XX must be "+", blank, or "-" (record type will be indicated)
- E45** Position XX must be "+" or blank. (record type will be indicated)
- E50** Must include record type 01 (Header Record)
- E55** Must include record type 99 (Trailer Record)
- E60** Must include at least one of the following: record type 10 (schedule 1); record type 14 (schedule 2); record type 11 (schedule 3); record type 12 (schedule 4); or record type 13 (schedule 5)
- E65** Record type 01 FEIN does not match record type 99 FEIN.
- E70** Record type 01 BP Number does not match record type 99 BP Number.
- E75** Record type 01 CO Number does not match record type 99 CO Number.
- E85** Selected collection period does not match collection period in imported file. (record type will be indicated)
- E90** Record Type 10 You cannot include multiple collection periods in the same file.
- E100** Record type 01 Federal Employer Identification Number (FEIN) contained in imported file does not match Federal Employer Identification Number (FEIN) for this account.
- E105** Record type 01 Business Partner Number (BPN) contained in imported file does not match Business Partner Number (BPN) for this account.
- E110** Record Type 13, position 56 must be a negative sign (-)