

# *Florida Department of Revenue*

## **Communications Services Tax Import File Specifications Fixed Length Flat File**

**Table of Contents**

**Introduction----- Page 3**

**Flat File Description----- Page 4**

**Field Descriptions-----Page 9**

**Z-codes----- Page 11**

**Format Errors-----Page 20**

## Introduction

Florida Department of Revenue has added an import functionality for communications services tax to our internet site.

This functionality will be used to submit information to FDOR. The output file created using this specification will allow you to meet the Florida communications services tax filing requirements.

To reduce the number of errors, please be sure that all required fields are populated accurately and completely.

Below are terms and conditions for using the import specifications. By utilizing the Florida Department of Revenue's Import specifications, you (herein referred to as "User") acknowledge and agree to the following:

- User is responsible for the use of the Import File specifications.
- User is responsible for generating the output file being imported to FDOR
- User agrees to make NO configuration changes and/or modifications to the Import File Specifications
- User agrees that the Import File Specifications will be used for the sole purpose of converting specific tax information to meet the standard format for transmitting data to FDOR
- User hereby acknowledges that they have read and agree to the terms and conditions of this import application.

There is a "Check Import File Format" option available on the FDOR communications services tax website "Menu Page". In order to access the website, you must enroll in the e-Services Program. Upon completion of the e-Services enrollment you will be provided with your FDOR issued user ID and password on your confirmation page with which you may login to the communications services tax website.

User can contact the Florida Department of Revenue with questions concerning the testing of this import application at: [e-services@dor.state.fl.us](mailto:e-services@dor.state.fl.us).

**Florida Department of Revenue  
 Communications Services Tax  
 Import File (Fixed Length Flat File) Specifications  
 Version 1.0 2010**

Field Name	Field Type/Length	Position in Record	Description
<b>01 Header Record</b>			
03 Record Type	N2	1-2	Header = 01
03 Filler	N4	3-6	Zero Fill
03 Tax Category	N2	7-8	CST = 63
03 Filler	N4	9-12	Zero Fill
03 Company Identifier	N9	13-21	FEIN
03 Filler	N4	22-25	Zero Fill
03 BP Number	N10	26-35	See page 10 (R)
03 Filler	N4	36-39	Zero Fill
03 CO Number	N12	40-51	See page 10 (S)
<b>01 Schedule 1 Record</b>			<b>State, Gross Receipts, and Local Taxes</b>
03 Record Type	N2	1-2	Schedule 1 = 10
03 Filler	N4	3-6	Zero Fill
03 Tax Category	N2	7-8	CST = 63
03 Filler	N4	9-12	Zero Fill
03 Collection Period Begin Date			
05 Collection Period Year	N4	13-16	YYYY
05 Collection Period Month	N2	17-18	MM
05 Collection Period Day	N2	19-20	DD
03 Filler	N4	21-24	Zero Fill
03 Collection Period End Date			
05 Collection Period Year	N4	25-28	YYYY
05 Collection Period Month	N2	29-30	MM
05 Collection Period Day	N2	31-32	DD
03 Filler	N4	33-36	Zero Fill
03 County, Jurisdiction, Gross Receipts Z-code	A4	37-40	See page 9 (A)
03 Filler	N4	41-44	Zero Fill
03 Taxable Sales	N11	45-55	See page 9 (B)
03 Taxable Sales Sign	X1	56-56	See page 10 (T)
03 Filler	N4	57-60	Zero Fill
03 State/Gross Receipts/ Local Taxes Due	N11	61-71	See page 9 (C)
03 State/Gross Receipts/ Local Taxes Due Sign	X1	72-72	See page 10 (T)

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

Rev. 10/16/09

**\*Note: Send one “record type 10” for each county, jurisdiction, and/or gross receipt reported.  
\*Note: You may not include “type 10” records for multiple collection periods in the same file.**

**Import File (Fixed Length Flat File) Specifications**

<b>Field Name</b>	<b>Field Type/Length</b>	<b>Position in Record</b>	<b>Description</b>
<b>01 Schedule 2 Record</b>			<b>Direct-to-Home Satellite Services</b>
03 Record Type	N2	1-2	Schedule 2 = 14
03 Filler	N4	3-6	Zero Fill
03 Tax Category	N2	7-8	CST = 63
03 Filler	N4	9-12	Zero Fill
03 Collection Period Begin Date			
05 Collection Period Year	N4	13-16	YYYY
05 Collection Period Month	N2	17-18	MM
05 Collection Period Day	N2	19-20	DD
03 Filler	N4	21-24	Zero Fill
03 Collection Period End Date			
05 Collection Period Year	N4	25-28	YYYY
05 Collection Period Month	N2	29-30	MM
05 Collection Period Day	N2	31-32	DD
03 Filler	N4	33-36	Zero Fill
03 Taxable Sales	N11	37-47	See page 9 (D)
03 Taxable Sales Sign	X1	48-48	See page 10 (T)
03 Filler	N4	49-52	Zero Fill
03 Tax Due	N11	53-63	See page 9 (E)
03 Tax Due Sign	X1	64-64	See page 10 (T)

**\*Note: You may not include multiple “type 14” records in the same file.**

**Import File (Fixed Length Flat File) Specifications**

**Version 1.0 2010**

<b>Field Name</b>	<b>Field Type/Length</b>	<b>Position in Record</b>	<b>Description</b>
01 <b>Schedule 3 Record</b>			<b>Direct-to-Home Adjustment</b>
03 Record Type	N2	1-2	Schedule 3 = 11
03 Filler	N4	3-6	Zero Fill
03 Tax Category	N2	7-8	CST = 63
03 Filler	N4	9-12	Zero Fill
03 Collection Period Begin Date			
05 Collection Period Year	N4	13-16	YYYY
05 Collection Period Month	N2	17-18	MM
05 Collection Period Day	N2	19-20	DD
03 Filler	N4	21-24	Zero Fill
03 Collection Period End Date			
05 Collection Period Year	N4	25-28	YYYY
05 Collection Period Month	N2	29-30	MM
05 Collection Period Day	N2	31-32	DD
03 Filler	N4	33-36	Zero Fill
03 Net Change in Taxable Sales	N11	37-47	See page 9 (F)
03 Net Change in Taxable Sales Sign	X1	48-48	See page 10 (U)
03 Filler	N4	49-52	Zero Fill
03 Collection Allowance Adjustment	N11	53-63	See page 9 (G)
03 Collection Allowance Adjustment Sign	X1	64-64	See page 10 (T)
03 Filler	N4	65-68	Zero Fill
03 Adjustment Amount (Tax Collected)	N11	69-79	See page 9 (H)
03 Adjustment Amount (Tax Collection) Sign	X1	80-80	See page 10 (U)
03 Filler	N4	81-84	Zero Fill
03 Penalty Amount	N11	85-95	See page 9 (I)
03 Penalty Amount Sign	X1	96-96	See page 10 (T)
03 Filler	N4	97-100	Zero Fill
03 Interest Amount	N11	101-111	See page 9 (J)
03 Interest Amount Sign	X1	112-112	See page 10 (T)

**Import File (Fixed Length Flat File) Specifications**

**Version 1.0 2010**

<b>Field Name</b>	<b>Field Type/Length</b>	<b>Position in Record</b>	<b>Description</b>
01 <b>Schedule 4 Record</b>			<b>Adjustments</b>
03 Record Type	N2	1-2	Schedule 4 = 12
03 Filler	N4	3-6	Zero Fill
03 Tax Category	N2	7-8	CST = 63
03 Filler	N4	9-12	Zero Fill
03 Collection Period Begin Date			
05 Collection Period Year	N4	13-16	YYYY
05 Collection Period Month	N2	17-18	MM
05 Collection Period Day	N2	19-20	DD
03 Filler	N4	21-24	Zero Fill
03 Collection Period End Date			
05 Collection Period Year	N4	25-28	YYYY
05 Collection Period Month	N2	29-30	MM
05 Collection Period Day	N2	31-32	DD
03 Filler	N4	33-36	Zero Fill
03 County, Jurisdiction, Gross Receipts Z-code	A4	37-40	See page 9 (A)
03 Filler	N4	41-44	Zero Fill
03 Net Change in Taxable Sales	N11	45-55	See page 9 (K)
03 Net Change in Taxable Sales Sign	X1	56-56	See page 10 (U)
03 Filler	N4	57-60	Zero Fill
03 Collection Allowance Adjustment	N11	61-71	See page 9 (L)
03 Collection Allowance Adjustment Sign	X1	72-72	See page 10 (T)
03 Filler	N4	73-76	Zero Fill
03 Adjustment Amount (Tax Collected)	N11	77-87	See page 10 (M)
03 Adjustment Amount (Tax Collected) Sign	X1	88-88	See page 10 (U)
03 Filler	N4	89-92	Zero Fill
03 Penalty Amount	N11	93-103	See page 10 (N)
03 Penalty Amount Sign	X1	104-104	See page 10 (T)
03 Filler	N4	105-108	Zero Fill
03 Interest Amount	N11	109-119	See page 10 (O)
03 Interest Amount Sign	X1	120-120	See page 10 (T)

**\*Note: Send one “record type 12” for each county, jurisdiction, and/or gross receipt reported.**

**Import File (Fixed Length Flat File) Specifications**

**Version 1.0 2010**

<b>Field Name</b>	<b>Field Type/Length</b>	<b>Position in Record</b>	<b>Description</b>
<b>01 Schedule 5 Record</b>			<b>Multi-State Credits</b>
03 Record Type	N2	1-2	Schedule 5 = 13
03 Filler	N4	3-6	Zero Fill
03 Tax Category	N2	7-8	CST = 63
03 Filler	N4	9-12	Zero Fill
03 Collection Period Begin Date			
05 Collection Period Year	N4	13-16	YYYY
05 Collection Period Month	N2	17-18	MM
05 Collection Period Day	N2	19-20	DD
03 Filler	N4	21-24	Zero Fill
03 Collection Period End Date			
05 Collection Period Year	N4	25-28	YYYY
05 Collection Period Month	N2	29-30	MM
05 Collection Period Day	N2	31-32	DD
03 Filler	N4	33-36	Zero Fill
03 County and Jurisdiction Z-code	A4	37-40	See page 10 (P)
03 Filler	N4	41-44	Zero Fill
03 State Tax, Local Tax, Gross Receipts, or Direct-to-Home Satellite Credit	N11	45-55	See page 10 (Q)
03 State Tax, Local Tax, Gross Receipts, or Direct-to-Home Satellite Credit Sign	X1	56-56	See page 10 (U)
<b>01 Trailer Record</b>			
03 Record Type	N2	1-2	Trailer = 99
03 Filler	N4	3-6	Zero Fill
03 Tax Category	N2	7-8	CST = 63
03 Filler	N4	9-12	Zero Fill
03 Company Identifier	N9	13-21	FEIN
03 Filler	N4	22-25	Zero Fill
03 BP Number	N10	26-35	See page 10 (R)
03 Filler	N4	36-39	Zero Fill
03 CO Number	N12	40-51	See page 10 (S)

### Field Descriptions

- A.** Code that represents the jurisdiction, the county or the gross receipt. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS".
- B.** Enter taxable sales for county, local, or gross receipts according to corresponding Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. Use "ZGRS" for gross receipts. Contains 2 decimals (implied)
- C.** Enter tax due for county, local, or gross receipts according to corresponding Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. Use "ZGRS" for gross receipts. Contains 2 decimals (implied)
- D.** Enter total taxable sales of direct-to-home satellite communications services. Contains 2 decimals (implied)
- E.** Enter the total communications services taxes collected and/or accrued for direct-to-home satellite taxable sales. Contains 2 decimals (implied)
- F.** Enter the amount of taxable sales being added or deleted from transaction previously reported. Contains 2 decimals (implied)
- G.** Enter the amount of adjusted collection allowance only if there is a **decrease** in taxable sales. Contains 2 decimals (implied)
- H.** Enter the amount of adjusted tax collected. Contains 2 decimals (implied)
- I.** Penalty is due on all adjustments which result in an increase in tax due. See DR-700016 instructions for details. Contains 2 decimals (implied)
- J.** Interest is due on all adjustments which result in an increase in tax due. See DR-700016 instructions for details. Contains 2 decimals (implied)
- K.** Enter the amount of taxable sales being added or deleted from transaction previously reported according to Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. Use "ZGRS" for gross receipts; Contains 2 decimals (implied)
- L.** Enter the amount of adjusted collection allowance only if there is a **decrease** in taxable sales according to Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. Use "ZGRS" for gross receipts; Contains 2 decimals (implied)

- M.** Enter the amount of adjusted tax collected according to Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS"; Contains 2 decimals (implied)
- N.** Enter penalty due per Z-code. Refer to DR-700016 for details. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS"; Contains 2 decimals (implied)
- O.** Enter interest due per Z-code. Refer to DR-700016 instructions for details. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS"; Contains 2 decimals (implied)
- P.** Code that represents the jurisdiction, the county or gross receipts. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS". For direct-to-home use code "ZDTH"; Contains 2 decimals (implied)
- Q.** Enter the amount of the eligible local, state, gross receipt, or direct-to-home multi-state credit according to Z-code. Refer to included Z-code list (page(s) 8-16) for the appropriate code. For gross receipts, use code "ZGRS". For direct-to-home use code "ZDTH"; Contains 2 decimals (implied)
- R.** DOR assigned number; Right justified; Padded with zeros;
- S.** DOR assigned number; Right justified; Padded with zeros;
- T.** "+" or space = positive, cannot be a negative
- U.** "+" or space = positive; "-" = negative (credit)

## Z-Codes

County Z-Code	Jurisdiction Z-Code	Description
ZCAL		Alachua County
	ZUAL	Unincorp Alachua
	ZALA	Alachua (city)
	ZARC	Archer
	ZGAI	Gainesville
	ZHAW	Hawthorne
	ZHIG	High Springs
	ZLAC	La Crosse
	ZMIC	Micanopy
	ZNEW	Newberry
	ZWAL	Waldo
ZCBA		Baker County
	ZUBA	Unincorp Baker
	ZGSM	Glen St. Mary
	ZMAC	Macclenny
ZCBY		Bay County
	ZUBY	Unincorp Bay
	ZCLL	Callaway
	ZCED	Cedar Grove
	ZLYN	Lynn Haven
	ZMEX	Mexico Beach
	ZPAN	Panama City
	ZPCB	Panama City Beach
	ZPAR	Parker
	ZSPR	Springfield
ZCBR		Bradford County
	ZUBR	Unincorp Bradford
	ZBRO	Brooker

County Z-Code	Jurisdiction Z-Code	Description
ZCMT		Martin County
	ZUMT	Unincorp Martin
	ZJUP	Jupiter Island
	ZOBP	Ocean Breeze Park
	ZSEP	Sewalls Point
	ZSTU	Stuart
ZCMD		Miami-Dade County
	ZUMD	Unincorp Metro Dade
	ZAVE	Aventura
	ZBAH	Bal Harbour
	ZBHI	Bay Harbour Islands
	ZBIS	Biscayne Park
	ZCOG	Coral Gables
	ZDOR	Doral
	ZELP	El Portal
	ZFLC	Florida City
	ZGOB	Golden Beach
	ZHIA	Hialeah
	ZHGN	Hialeah Gardens
	ZHOM	Homestead
	ZICV	Indian Creek Village
	ZISL	Islandia
	ZKEB	Key Biscayne
	ZMED	Medley
	ZMIA	Miami
	ZMIB	Miami Beach
	ZMIG	Miami Gardens
	ZMLK	Miami Lakes

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

**Rev. 10/16/09**

<b>ZCBR</b>	<b>Bradford County</b>
ZHAM	Hampton
ZLAW	Lawtey
ZSTA	Starke
<b>ZCBE</b>	<b>Brevard County</b>
ZUBE	Unincorp Brevard
ZCAP	Cape Canaveral
ZCOC	Cocoa
ZCOB	Cocoa Beach
ZIND	Indialantic
ZIHB	Indian Harbor Beach
ZMAL	Malabar
ZMEL	Melbourne
ZMEB	Melbourne Beach
ZMEV	Melbourn Village
ZPAB	Palm Bay
ZPAS	Palm Shores
ZROC	Rockledge
ZSAT	Satellite Beach
ZTIT	Titusville
ZWEB	West Melbourne
<b>ZCBO</b>	<b>Broward County</b>
ZUBO	Unincorp Broward
ZCCK	Coconut Creek
ZCOO	Cooper City
ZCSP	Coral Springs
ZDAN	Dania
ZDAV	Davie
ZDEE	Deerfield Beach
ZFTL	Fort Lauderdale
ZHAL	Hallandale Beach
ZHIB	Hillsboro Beach
ZHOL	Hollywood

<b>ZCMD</b>	<b>Miami-Dade County</b>
ZMIS	Miami Shores Village
ZMSP	Miami Springs
ZNOB	North Bay Village
ZNOM	North Miami
ZNMB	North Miami Beach
ZOPA	Opa Locka
ZPAM	Palmetto Bay
ZPIN	Pinecrest
ZSOM	South Miami
ZSIB	Sunny Isles Beach
ZSUR	Surfside
ZSWE	Sweetwater
ZVIG	Virginia Gardens
ZWEM	West Miami
<b>ZCMO</b>	<b>Monroe County</b>
ZUMO	Unincorp Monroe
ZISA	Islamorada
ZKCB	Key Colony Beach
ZKEW	Key West
ZLAY	Layton
ZMAA	Marathon
<b>ZCNA</b>	<b>Nassau County</b>
ZUNA	Unincorp Nassau
ZCAA	Callahan
ZFER	Fernandina Beach
ZHII	Hilliard
<b>ZCOK</b>	<b>Okaloosa County</b>
ZUOK	Unincorp Okaloosa
ZCIB	Cinco Bayou
ZCRE	Crestview
ZDES	Destin
ZFWB	Ft. Walton Beach

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

Rev. 10/16/09

<b>ZCBO</b>	<b>Broward County</b>
ZLAL	Lauderdale Lakes
ZLBS	Lauderdale-by-Sea
ZLAU	Lauderhill
ZLLV	Lazy Lake
ZLIG	Lighthouse Point
ZMAR	Margate
ZMIR	Miramar
ZNOL	North Lauderdale
ZOAK	Oakland Park
ZPAK	Parkland
ZPEM	Pembroke Park
ZPBP	Pembroke Pines
ZPLA	Plantation
ZPOM	Pompano Beach
ZSRL	Sea Ranch Lakes
ZSWR	Southwest Ranches
ZSUN	Sunrise
ZTAM	Tamarac
ZWES	Weston
ZWIM	Wilton Manors
<b>ZCCA</b>	<b>Calhoun County</b>
ZUCA	Unincorp Calhoun
ZALT	Altha
ZBLO	Blountstown
<b>ZCCH</b>	<b>Charlotte County</b>
ZUCH	Unincorp Charlotte
ZPUG	Punta Gorda
<b>ZCCI</b>	<b>Citrus County</b>
ZUCI	Unincorp Citrus
ZCRR	Crystal River
ZINV	Inverness

<b>ZCOK</b>	<b>Okaloosa County</b>
ZLAH	Laurel Hill
ZMAE	Mary Esther
ZNIC	Niceville
ZSHA	Shalimar
ZVAL	Valparaiso
<b>ZCOE</b>	<b>Okeechobee County</b>
ZUOE	Unincorp Okeechobee
ZOKE	Okeechobee
<b>ZCOR</b>	<b>Orange County</b>
ZUOR	Unincorp Orange
ZAPO	Apopka
ZBAY	Bay Lake
ZBEI	Belle Isle
ZEAT	Eatonville
ZEDG	Edgewood
ZLBV	Lake Buena Vista
ZMLD	Maitland
ZOAL	Oakland
ZOCO	Ocoee
ZORL	Orlando
ZWIN	Windermere
ZWIG	Winter Garden
ZWIP	Winter Park
<b>ZCOS</b>	<b>Osceola County</b>
ZUOS	Unincorp Osceola
ZKIS	Kissimmee
ZSTC	St. Cloud
<b>ZCPA</b>	<b>Palm Beach County</b>
ZUPA	Unincorp Palm Beach
ZATL	Atlantis
ZBEG	Belle Glade

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

Rev. 10/16/09

<b>ZCCL</b>	<b>Clay County</b>
ZUCL	Unincorp Clay
ZGCS	Green Cove Springs
ZKEH	Keystone Heights
ZORP	Orange Park
ZPEF	Penney Farms
<b>ZCCO</b>	<b>Collier County</b>
ZUCO	Unincorp Collier
ZEVE	Everglades
ZMAI	Marco Island
ZNAP	Naples
<b>ZCCU</b>	<b>Columbia County</b>
ZUCU	Unincorp Columbia
ZFTW	Fort White
ZLAK	Lake City
<b>ZCDE</b>	<b>De Soto County</b>
ZUDE	Unincorp De Soto
ZARA	Arcadia
<b>ZCDI</b>	<b>Dixie County</b>
ZUDI	Unincorp Dixie
ZCRC	Cross City
ZHOB	Horseshoe Beach
<b>ZCDU</b>	<b>Duval County</b>
ZATB	Atlantic Beach
ZBAD	Baldwin
ZJAB	Jacksonville Beach
ZJAD	Jax Duval
ZNEB	Neptune Beach
<b>ZCES</b>	<b>Escambia County</b>
ZUES	Unincorp Escambia
ZCEN	Century
ZPEN	Pensacola

<b>ZCPA</b>	<b>Palm Beach County</b>
ZBOC	Boca Raton
ZBOY	Boynton Beach
ZBRY	Briny Breezes
ZCLU	Cloud Lake
ZDEB	Delray Beach
ZGLR	Glen Ridge
ZGOV	Golf (Village of)
ZGRC	Greenacres City
ZGUS	Gulf Stream
ZHAE	Haverhill
ZHLD	Highland Beach
ZHYP	Hypoluxo
ZJUB	Juno Beach
ZJUI	Jupiter
ZJIC	Jupiter Inlet
ZLCS	Lake Clarke Shores
ZLPK	Lake Park
ZLWH	Lake Worth
ZLAN	Lantana
ZMLP	Manalapan
ZMAP	Mangonia Park
ZNPB	North Palm Beach
ZOCR	Ocean Ridge
ZPAH	Pahokee
ZPBC	Palm Beach
ZPBG	Palm Beach Gardens
ZPBS	Palm Beach Shores
ZPSG	Palm Springs
ZRIB	Riviera Beach
ZRPS	Royal Palms Beach
ZSOB	South Bay
ZSPB	South Palm Beach

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

Rev. 10/16/09

<b>ZCFL</b>	<b>Flagler County</b>
ZUFL	Unincorp Flagler
ZBEB	Beverly Beach
ZBUN	Bunnell
ZFB1	Flagler Beach (1)
ZMA1	Marineland (1)
ZPAC	Palm Coast
<b>ZCFR</b>	<b>Franklin County</b>
ZUFR	Unincorp Franklin
ZAPA	Apalachicola
ZCAR	Carrabelle
<b>ZCGA</b>	<b>Gadsden County</b>
ZUGA	Unincorp Gadsden
ZCHT	Chattahoochee
ZGRE	Greensboro
ZGRT	Gretna
ZHAV	Havana
ZMID	Midway
ZQUI	Quincy
<b>ZCGI</b>	<b>Gilchrist County</b>
<b>ZCGI</b>	<b>Gilchrist County</b>
ZUGI	Unincorp Gilchrist
ZBEL	Bell
ZFS1	Fanning Springs (1)
ZTRE	Trenton
<b>ZCGL</b>	<b>Glades County</b>
ZUGL	Unincorp Glades
ZMOH	Moore Haven
<b>ZCGU</b>	<b>Gulf County</b>
ZUGU	Unincorp Gulf
ZPSJ	Port St. Joe
ZWEW	Wewahitchka

<b>ZCPA</b>	<b>Palm Beach County</b>
ZTEQ	Tequesta
ZWEL	Wellington
ZWPB	West Palm Beach
ZUPS	Unincorp Pasco
ZDAC	Dade City
ZNPR	New Port Richey
ZPOR	Port Richey
ZSAA	San Antonio
ZSAL	St. Leo
ZZEP	Zephyrhills
<b>ZCPI</b>	<b>Pinellas County</b>
ZUPI	Unincorp Pinellas
ZBEA	Belleair
ZBBH	Belleair Beach
ZBBF	Belleair Bluffs
ZBES	Belleair Shore
ZCWR	Clearwater
ZDUE	Dunedin
ZGUL	Gulfport
ZIRB	Indian Rocks Beach
ZINS	Indian Shores
ZKEC	Kenneth City
ZLAR	Largo
ZMAB	Madiera Beach
ZNRB	North Redington Beach
ZOLD	Oldsmar
ZPIP	Pinellas Park
ZREB	Redington Beach
ZRES	Redington Shores
ZSAH	Safety Harbor
ZSEM	Seminole
ZSOP	South Pasadena

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

Rev. 10/16/09

<b>ZCHA</b>	<b>Hamilton County</b>
ZUHA	Unincorp Hamilton
ZJAS	Jasper
ZJEN	Jennings
ZWHS	White Springs
<b>ZCHR</b>	<b>Hardee County</b>
ZUHR	Unincorp Hardee
ZBOW	Bowling Green
ZWAU	Wauchula
ZZOL	Zolfo Sprints
<b>ZCHE</b>	<b>Hendry County</b>
ZUHE	Unincorp Hendry
ZCLW	Clewiston
ZLAB	La Belle
<b>ZCHN</b>	<b>Hernando County</b>
ZUHN	Unincorp Hernando
ZBRK	Brooksville
ZWEE	Weeki Wachee
<b>ZCHI</b>	<b>Highlands County</b>
ZUHI	Unincorp Highlands
ZAVP	Avon Park
ZLAP	Lake Placid
ZSEB	Sebring
<b>ZCHL</b>	<b>Hillsborough County</b>
ZUHL	Unincorp Hillsboro
<b>ZCHL</b>	<b>Hillsborough County</b>
ZPLC	Plant City
ZTAP	Tampa
ZTET	Temple Terrace
<b>ZCHO</b>	<b>Holmes County</b>
ZUHO	Unincorp Holmes
ZBON	Bonifay
ZEST	Esto

<b>ZCPI</b>	<b>Pinellas County</b>
ZSTP	St. Petersburg
ZSPT	St. Pete Beach
ZTAS	Tarpon Springs
ZTRI	Treasure Island
<b>ZCPO</b>	<b>Polk County</b>
ZUPO	Unincorp Polk
ZAUB	Auburndale
ZBAT	Bartow
ZDAE	Davenport
ZDUD	Dundee
ZEAL	Eagle Lake
ZFMD	Fort Meade
ZFRO	Frostproof
ZHAC	Haines City
ZHIP	Highland Park
ZHIC	Hillcrest Heights
ZLAA	Lake Alfred
ZLHM	Lake Hamilton
ZLWS	Lake Wales
ZLAE	Lakeland
ZMUL	Mulberry
ZPOC	Polk City
<b>ZCPO</b>	<b>Polk County</b>
ZWIH	Winter Haven
<b>ZCPU</b>	<b>Putman County</b>
ZUPU	Unincorp Putnam
ZCRS	Crescent City
ZINT	Interlachen
ZPAA	Palatka
ZPOP	Pomona Park
ZWEA	Welaka

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

Rev. 10/16/09

<b>ZCHO</b>	<b>Holmes County</b>
ZNOA	Noma
ZPDL	Ponce de Leon
ZWET	Westville
<b>ZCIN</b>	<b>Indian River County</b>
ZUIN	Unincorp Indian River
ZFEL	Fellsmere
ZIRS	Indian River Shores
ZORC	Orchid
ZSEA	Sebastain
ZVEB	Vero Beach
<b>ZCJA</b>	<b>Jackson County</b>
ZUJA	Unincorp Jackson
ZALF	Alford
ZBAS	Bascom
ZCAM	Campbellton
ZCOT	Cottondale
ZGRA	Graceville
ZGRR	Grand Ridge
ZGRN	Greenwood
ZJAO	Jacob City
ZMAO	Malone
ZMAN	Marianna
ZSNE	Sneads
<b>ZCJE</b>	<b>Jefferson County</b>
ZUJE	Unincorp Jefferson
ZMON	Monticello
<b>ZCLA</b>	<b>Lafayette County</b>
ZULA	Unincorp Lafayette
ZMAY	Mayo
<b>ZCLK</b>	<b>Lake County</b>
ZULK	Unincorp Lake
ZAST	Astatula

<b>ZCST</b>	<b>St. Johns County</b>
ZUST	Unincorp St. Johns
ZHAS	Hastings
ZMA2	Marineland (2)
ZSAG	St. Augustine
ZSAB	St. Augustine Beach
<b>ZCSL</b>	<b>St. Lucie County</b>
ZUSL	Unincorp St. Lucie
ZFTP	Fort Pierce
ZPSL	Port St. Lucie
ZSLV	St. Lucie Village
<b>ZCSA</b>	<b>Santa Rosa County</b>
ZUSA	Unincorp Santa Rosa
ZGUB	Gulf Breeze
ZJAY	Jay
ZMIL	Milton
<b>ZCSR</b>	<b>Sarasota County</b>
ZUSR	Unincorp Sarasota
ZLK2	Longboat Key (2)
ZNOP	North Port
ZSAR	Sarasota
ZVEN	Venice
<b>ZCSE</b>	<b>Seminole County</b>
ZUSE	Unincorp Seminole
ZALM	Altamonte Springs
ZCAS	Casselberry
ZLAM	Lake Mary
ZLON	Longwood
<b>ZCSE</b>	<b>Seminole County</b>
ZOVI	Oviedo
ZSAF	Sanford
ZWIS	Winter Springs

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

Rev. 10/16/09

<b>ZCLK</b>	<b>Lake County</b>
ZCLR	Clermont
ZEUS	Eustis
ZFRP	Fruitland Park
ZGRO	Groveland
ZHIH	Howey-in-the-Hills
ZLAD	Lady Lake
ZLES	Leesburg
ZMAS	Mascotte
ZMIN	Minneola
ZMOT	Montverde
ZMDT	Mount Dora
ZTAV	Tavares
ZMAT	Umatilla
<b>ZCLE</b>	<b>Lee County</b>
ZULE	Unincorp Lee
ZBOS	Bonita Springs
ZCAC	Cape Coral
ZFTM	Fort Myers
ZFMB	Fort Myers Beach
ZSAN	Sanibel
<b>ZCLO</b>	<b>Leon County</b>
ZULO	Unincorp Leon
ZTAL	Tallahassee
<b>ZCLV</b>	<b>Levy County</b>
ZULV	Unincorp Levy
ZBRN	Bronson
ZCEK	Cedar Key
ZCHF	Chiefland
ZFS2	Fanning Springs (2)
ZING	Inglis
ZOTT	Otter Creek
ZWIL	Williston

<b>ZCSU</b>	<b>Sumter County</b>
ZUSU	Unincorp Sumter
ZBUS	Bushnell
ZCEH	Center Hill
ZCOL	Coleman
ZWBS	Webster
ZWID	Wildwood
<b>ZCSW</b>	<b>Suwannee County</b>
ZUSW	Unincorp Suwannee
ZBRF	Branford
ZLIV	Live Oak
<b>ZCTA</b>	<b>Taylor County</b>
ZUTA	Unincorp Taylor
ZPER	Perry
<b>ZCUN</b>	<b>Union County</b>
ZUUN	Unincorp Union
ZLBU	Lake Butler
ZRAI	Raiford
ZWOS	Worthington Springs
<b>ZCVO</b>	<b>Volusia County</b>
ZUVO	Unincorp Volusia
ZDAB	Daytona Beach
ZDBS	Daytona Beach Shores
ZDBA	DeBary
ZDLA	DeLand
ZDET	Deltona
ZEDW	Edgewater
ZFB2	Flagler Beach (2)
ZHOH	Holly Hill
ZLHN	Lake Helen
ZNSB	New Smyrna Beach
ZOAH	Oak Hill
ZORG	Orange City

**Attachment #2  
2010 Communications Services Tax Web  
Import file specifications**

Rev. 10/16/09

<b>ZCLV</b>	<b>Levy County</b>
ZYAN	Yankeetown
<b>ZCLI</b>	<b>Liberty County</b>
ZULI	Unincorp Liberty
ZBRI	Bristol
<b>ZCMA</b>	<b>Madison County</b>
ZUMA	Unincorp Madison
ZGRV	Greenville
ZLEE	Lee
ZMAD	Madison (city)
<b>ZCMN</b>	<b>Manatee County</b>
ZUMN	Unincorp Manatee
ZANM	Anna Maria
ZBRA	Bradenton
ZBRB	Bradenton Beach
ZHBH	Holmes Beach
ZLK1	Longboat Key (1)
ZPAL	Palmetto
<b>ZCMR</b>	<b>Marion County</b>
ZUMR	Unincorp Marion
ZBEE	Bellevue
ZDUN	Dunnellon
ZMCI	McIntosh
ZOCA	Ocala
ZRED	Reddick

<b>ZCVO</b>	<b>Volusia County</b>
ZORB	Ormond Beach
ZPIE	Pierson
ZPOI	Ponce Inlet
ZPOO	Port Orange
ZSOD	South Daytona
<b>ZCWA</b>	<b>Wakulla County</b>
ZUWA	Unincorp Wakulla
ZSOC	Sopchoppy
ZSTM	St. Marks
<b>ZCWL</b>	<b>Walton County</b>
ZUWL	Unincorp Walton
ZDEF	DeFuniak Springs
ZFPT	Freeport
ZPAX	Paxton
<b>ZCWS</b>	<b>Washington County</b>
ZUWS	Unincorp Washington
ZCAY	Caryville
ZCHP	Chipley
ZEBR	Ebro
ZVER	Vernon
ZWAS	Wausau
<b>ZGRS</b>	<b>Gross Receipts</b>
<b>ZDTH</b>	<b>Direct-to-Home</b>

## CST Import File Format Errors

- E00** Applied Date missing or invalid (record type will be indicated)
- E10** Non-numeric data in (record type will be indicated)
- E12** Duplicated jurisdiction code/applied-date (record type will be indicated)
- E15** Duplicated jurisdiction code (record type will be indicated)
- E20** Missing or invalid jurisdiction code: (record type will be indicated)
- E25** Missing or invalid Business Partner (id) No (record type will be indicated)
- E30** Missing or invalid Contract No.
- E35** Positions X-X must be a zero. (record type will be indicated)
- E40** Position XX must be "+", blank, or "-" (record type will be indicated)
- E45** Position XX must be "+" or blank. (record type will be indicated)
- E50** Must include record type 01 (Header Record)
- E55** Must include record type 99 (Trailer Record)
- E60** Must include at least one of the following: record type 10 (schedule 1); record type 14 (schedule 2); record type 11 (schedule 3); record type 12 (schedule 4); or record type 13 (schedule 5)
- E65** Record type 01 FEIN does not match record type 99 FEIN.
- E70** Record type 01 BP Number does not match record type 99 BP Number.
- E75** Record type 01 CO Number does not match record type 99 CO Number.
- E80** Missing or invalid FEIN (record type will be indicated)
- E85** Selected collection period does not match collection period in imported file. (record type will be indicated)
- E90** Record Type 10 You cannot include multiple collection periods in the same file.
- E100** Record type 01 Federal Employer Identification Number (FEIN) contained in imported file does not match Federal Employer Identification Number (FEIN) for this account.
- E105** Record type 01 Business Partner Number (BPN) contained in imported file does not match Business Partner Number (BPN) for this account.