



# Florida Neighborhood Revitalization Program

DR-26RP  
R. 10/09

Rule 12A-1.097  
Florida Administrative Code  
Effective 06/10

(If you are applying for an enterprise zone - building materials or business equipment refund, please obtain an EZ-M or EZ-E from your local enterprise zone coordinator.)

1. Please indicate the type of refund you are applying for by clearly marking the appropriate boxes:

- Enterprise (empowerment) zone  
(This application must be verified and signed by your local enterprise zone coordinator.)
  - Single family home
  - Housing project
  - Mixed-use project
- Front Porch Florida Community  
(This application must be verified and signed by your Front Porch Florida council chair.)
  - Single family home
  - Housing project
  - Mixed-use project
- Urban high crime area
  - Housing project
  - Mixed-use project
- Brownfield area
  - Housing project
  - Mixed-use project
- Urban infill and redevelopment area
  - Housing project
  - Mixed-use project

2. Zone number, area number, or name: \_\_\_\_\_

**(For enterprise or empowerment zones ONLY - please have the local enterprise zone coordinator complete #3 of this application verifying the construction is inside the boundaries of an enterprise or empowerment zone)**

3. Florida EZ Number: EZ- \_\_\_\_\_

4. Owner's name: \_\_\_\_\_

5. Owner's social security\* or FEI number: \_\_\_\_\_

6. Mailing address: \_\_\_\_\_

city, state, ZIP: \_\_\_\_\_

7. Property address: \_\_\_\_\_

city, state, ZIP: \_\_\_\_\_

8. Assessment roll parcel number: \_\_\_\_\_

9. Building permit number: \_\_\_\_\_ Inspector's name: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

10. Date of certificate stating improvements are substantially completed: \_\_\_\_/\_\_\_\_/\_\_\_\_

I hereby affirm under penalty of perjury that all of the above statements are true and correct to the best of my knowledge and belief.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Signature of owner)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of enterprise zone coordinator)

\_\_\_\_\_  
(Date)

**Please attach the following documents and this application to a completed Form DR-26 or DR-26S. If these documents are not attached with this application, your application will be considered incomplete and sent back to you.**

1. Florida Department of Revenue Application for Refund (Form DR-26 or Form DR-26S).
2. A copy of the building permit.
3. Certificate from building inspector that improvements are substantially completed.

**If a general contractor was used**

4. Attach a sworn statement, under penalty of perjury, from the Florida licensed general contractor who constructed the home, housing project, or mixed-use project which lists the building materials used in constructing the home and the actual cost of those materials, the labor costs associated with construction, and the amount of sales tax paid on materials and labor.

**If a general contractor was not used**

5. The owner must provide the information set forth in #4 in a sworn statement, under penalty of perjury. **Copies of invoices evidencing payment of sales tax must also be attached.**

**For single-family homes – building materials and labor**

6. A sworn statement, under penalty of perjury, from the owner certifying that the owner occupies the home for residential purposes.
7. An appraisal evidencing that the appraised value of the home is no more than \$160,000. Acceptable appraisals include the following:
  - (a) An assessment from the property appraiser.
  - (b) An appraisal from an independent, licensed Florida appraiser.

**For housing projects or mixed-use projects – building materials only**

8. Provide verification that the housing or mixed-use project was developed from the conversion of an existing manufacturing or industrial building. Acceptable certification includes:
  - (a) Prior year property record card from local property appraiser.
9. A sworn statement, under penalty of perjury, from the owner of the project showing that at least 20 percent of the square footage of the housing or mixed-use project has been set aside for low-income and moderate-income housing.
10. **For a mixed-use project** - provide verification by means of description that the building has been converted into mixed-use units that include artists' studios, art and entertainment services, or other compatible uses.

The completed application and DR-26 (or DR-26S) must be submitted to the Department of Revenue within six (6) months after the date the single-family home, housing project or mixed-use project is deemed to be substantially completed by the local building inspector.

Please submit the DR-26 (or DR-26S), DR-26RP, all documentation, and attachments to the following address:

**Florida Department of Revenue  
Refunds Subprocess  
PO Box 6490  
Tallahassee FL 32314-6490**

\* Social security numbers (SSNs) are used by the Florida Department of Revenue as unique identifiers for the administration of Florida's taxes. SSNs obtained for tax administration purposes are confidential under sections 213.053 and 119.071, Florida Statutes, and not subject to disclosure as public records. Collection of your SSN is authorized under state and federal law. Visit our Internet site at [www.myflorida.com/dor](http://www.myflorida.com/dor) and select "Privacy Notice" for more information regarding the state and federal law governing the collection, use, or release of SSNs, including authorized exceptions.