



**General Information and Instructions for Display of
Amusement Machine Certificate (Form DR-18C)**

**DR-18 CIN
R. 11/10**

Review the enclosed amusement machine certificate(s) carefully. Verify the accuracy of the sales tax number, the operator name and address, the machine location address, and the number of machines authorized. If any of this information is incorrect, contact the Department's Account Management Office. Please provide the amusement machine certificate number in all communications. A corrected certificate will be mailed to the operator's mailing address at no additional cost.

Display amusement machine certificate(s) in a conspicuous place at the location where coin-operated machines are operated.

If the certificate is stolen or vandalized, you must furnish a written request for replacement signed by the machine operator. Send requests to Account Management. You must include the amusement machine certificate number. A replacement certificate will be mailed to the operator's mailing address at no additional cost.

If you wish to operate more machines than are authorized by the certificate issued, you must complete the *Application for Amusement Machine Certificate* (Form DR-18) and pay the additional \$30 per machine fee. The completed application and fee may be delivered to the nearest Department of Revenue service center (below) or mailed to Account Management.

If the business moves and the machine location address on the certificate is no longer correct, you must contact the nearest Department of Revenue service center or Account Management for instructions. The telephone numbers are provided below.

The certificate expires on June 30th each year. YOU MUST RENEW PRIOR TO THAT DATE. The annual fee is \$30 per machine. You will receive a renewal notice approximately 30 to 60 days before the certificate's expiration date.

Maintain these instructions for your records. You may wish to record and file your amusement machine certificate numbers for future reference.

ACCOUNT MANAGEMENT
FLORIDA DEPARTMENT OF REVENUE
PO BOX 6480
TALLAHASSEE FL 32314-6480

800-352-3671 (ET)

Florida Department of Revenue Service Centers

Alachua Service Center

14107 US Highway 441 Ste 100
Alachua FL 32615-6390
386-418-4444 (ET)

Clearwater Service Center

Arbor Shoreline Office Park
19337 US Highway 19 N Ste 200
Clearwater FL 33764-3149
727-538-7400 (ET)

Cocoa Service Center

2428 Clearlake Rd Bldg M
Cocoa FL 32922-5731
321-504-0950 (ET)

Coral Springs Service Center

Florida Sunrise Tower
3111 N University Dr Ste 501
Coral Springs FL 33065-5096
954-346-3000 (ET)

Daytona Beach Service Center

1821 Business Park Blvd
Daytona Beach FL 32114-1230
386-274-6600 (ET)

Fort Myers Service Center

2295 Victoria Ave Ste 270
Fort Myers FL 33901-3871
239-338-2400 (ET)

Fort Pierce Service Center

Benton Building
337 N US Highway 1 Ste 207-B
Fort Pierce FL 34950-4255
772-429-2900 (ET)

Jacksonville Service Center

921 N Davis St A250
Jacksonville FL 32209-6829
904-359-6070 (ET)

Lake City Service Center

1401 W US Highway 90 Ste 100
Lake City FL 32055-6123
386-758-0420 (ET)

Lakeland Service Center

115 S Missouri Ave Ste 202
Lakeland FL 33815-4600
863-499-2260 (ET)

Leesburg Service Center

1415 S 14th St Ste 103
Leesburg FL 34748-6686
352-315-4470 (ET)

Maitland Service Center

Building 200 Ste 160
2301 Maitland Center Parkway
Maitland FL 32751-4192
407-475-1200 (ET)

Marianna Service Center

4230 Lafayette St Ste D
Marianna FL 32446-8231
850-482-9518 (CT)

Miami Service Center

8175 NW 12th St Ste 119
Miami FL 33126-1828
305-470-5001 (ET)

Naples Service Center

3073 Horseshoe Dr S Ste 110
Naples FL 34104-6145
239-434-4858 (ET)

Panama City Service Center

210 N Tyndall Parkway
Panama City FL 32404-6432
850-872-4165 (CT)

Pensacola Service Center

3670C N L St
Pensacola FL 32505-5217
850-595-5170 (CT)

Port Richey Service Center

6709 Ridge Rd Ste 300
Port Richey FL 34668-6842
727-841-4407 (ET)

Sarasota Service Center

Sarasota Main Plaza
1991 Main St Ste 240
Sarasota FL 34236-5940
941-361-6001 (ET)

Tallahassee Service Center

267 John Knox Rd Ste 200
Tallahassee FL 32303-6692
850-488-9719 (ET)

Tampa Service Center

Ste 100
6302 E Martin Luther King Blvd
Tampa FL 33619-1166
813-744-6590 (ET)

West Palm Beach Service Center

2468 Metrocentre Blvd
West Palm Beach FL 33407-3105
561-640-2800 (ET)

**CT—Central Time
ET—Eastern Time**