

**From:** James McAdams  
**To:** McAdams, James  
**CC:** Diaz, James  
**Date:** 9/23/2008 1:31 PM  
**Subject:** Secure file transfer access

MEMORANDUM:

**TO:** Florida Tax Collectors  
**FROM:** James McAdams, Director  
Property Tax Oversight  
Department of Revenue  
**SUBJ:** Secure file transfer access  
**DATE:** September 23, 2008

The Department has established a secure file transfer server account for your use when submitting data such as the non ad valorem assessment reporting requirements in SB 1588. The system requires a userid and password, which will be sent to you in a separate mailing. The system also requires installation of file transfer protocol client software.

The Department has established a web site listed at the following link, which provides further details for utilizing the system: <https://mydor.state.fl.us/ftp.html>

The URL for the file secure transfer protocol site is: <ftp.dor.state.fl.us>

When you log in to the site you will find a PTO Management Contact information document for download to use when you wish to contact any member of our management team.

If you have any further questions please direct them to James Diaz at 850-488-3335.