

Parcel Level Geographic Information System Information Data Submission Format Specification:

This document specifies the Geographic Information System (GIS) Information to be submitted to the Florida Department of Revenue. This information is to be submitted to the Department no later than April 1st of each year.

Data Projection:

The GIS files submitted will be projected in the Florida State Plane Coordinate System, Units US survey feet, using NAD83/HARN datum (1990 adjustment).

Data Format:

The Parcel layer polygon file shall be submitted in the ESRI shapefile format. The data attributes should be limited to a **PARCELNO** field. This **PARCELNO** field is the unique parcel identification number as listed on the N.A.L. – name address legal file). The formatting of the **PARCELNO** field must also match that as on the NAL file. Other parcel level GIS data layers submitted shall be in the ESRI Geodatabase format.

Requested data layers:

- **Parcel Polygons – Shapefile format only**
- **Parcel lines**
- **Parcel dimensions**
- **Condominium polygons or layer**
- **Lots, Lot numbers, Blocks and block numbers**
- **Subdivision boundaries and annotation**
- **Street or road centerlines and annotation**
- **Water features and annotation**
- **Municipal boundaries**
- **Taxing District boundaries**
- **Parcel Metadata**
- **Additional Parcel Level GIS Layers**

Electronic submission of GIS Data. The department has established a procedure for the electronic submission of data and encourages all counties to submit data to the Department through the File Transfer Protocol (FTP) website. The contact person with the department for questions or assistance is James Diaz at (850) 488-3335 (e-mail: DiazJ@dor.state.fl.us). The department will still accept GIS data on DVD, CD, FTP or portable hard drive.

Below is the address for mailed data:

Charles Russell
Florida Department of Revenue
Property Tax Oversight
Post Office Box 3000
Tallahassee, FL 32315-3000

or Charles Russell
Florida Department of Revenue
Property Tax Oversight
725 S. Calhoun Street
Tallahassee, FL 32399