IAAO SCHOLARSHIP FUND APPLICATION

Funding is awarded to any member who demonstrates a financial need and intends to use to funds to complete an IAAO educational or research activity. The purpose of this fund is to cover needs of members not met by other programs, i.e., those who are not eligible for financial assistance from any other program or need supplemental financial assistance. Applications must be received on or before February 1 or August 1 of the calendar year for decisions to be made within ninety (90) days of each application deadline.

This form should be filed as soon as possible. Decisions are made within ninety (90) days of the semi-annual application deadline. Additional pages may be attached, if necessary.

Name: _____ Phone: _____

Email Address: _____ Address: _____

City State/Province: _____ Zip/Postal Code: _____

1. Is this application for February 1st or August 1st of this calendar year?

2. What is your deadline for receiving financial assistance?

3. What is your IAAO Membership Number?

4. Have you received financial assistance from the IAAO in the current or preceding calendar year?

5. Have you ever received any financial assistance from the IAAO? (YES or NO)

6. Is this your first submission during this calendar year for the Scholarship Assistance Fund? (YES or NO)

7. Please attach a typed narrative description of 100 words or less justifying why you need the financial assistance you are requesting. (Online Ability to attach an image file, e.g., Microsoft Document Image or PDF (Adobe Acrobat)

8. What is the amount of financial assistance are you requesting?

9. Itemize the education activity expenses you expect to incur.

10. Provide a letter from a superior or document as an office head in a letter that funding (in whole or part) is not available for the purpose described in your narrative. (Online Ability to attach an image file, e.g., MDI (Microsoft Office Document Imaging) or PDF (Adobe Acrobat).

11. Do you agree to submit a prescribed form demonstrating how you benefited from the IAAO Education Activity after completion of the activity and understand that all submissions are property of the IAAO without financial restitution (Yes/No)?

12. Are you requesting financial assistance for a project (Yes/No)?

13. If you answered yes to the previous question, do you understand that all projects must be approved in advance, report results must be submitted to IAAO, and ALL submissions are property of IAAO without further financial restitution (Yes/No)?

The Scholarship Assistance Fund was created to be the vehicle that allows the IAAO to provide financial assistance to those in need so they can participate in IAAO Education activities. This is to meet the needs of members who are not eligible for financial assistance or need supplemental financial assistance.

Please complete the application as thoroughly as possible. Attach additional sheets if necessary. Completed applications must be received on or before February 1 or August 1 of the calendar year for decisions to be made within 90 days of each application deadline. Please apply online or scan & e-mail the signed completed application and attachments in a PDF (Adobe Acrobat) or MDI (Microsoft Office Document Imaging) file format to:

IAAO Scholarship Fund Committee

sfc@iaao.org

FINANCIAL ASSISTANCE REPORT

The Scholarship Assistance Fund was created to be the vehicle that allows the IAAO to provide financial assistance to those in need so they can participate in IAAO Education activities. This is to meet the needs of members who are not eligible for financial assistance or need supplemental financial assistance.

Please complete this report as thoroughly as possible. Attach additional sheets if necessary. Completed reports must be received within 30 days of completion of the IAAO Education Activity.

1. Please describe what educational benefit you derived from the IAAO Education activity that funds were received for? Please note that the IAAO reserves the right to use your description to publicize this program.
2. Please provide receipts for all expenses.
3. Were all funds provided used? If not, please provide a check or money order made payable to the IAAO for the unused funds along with this report.
4. Please provide a document demonstrating successful completion or attendance?