



To: Clerks of the Value Adjustment Board, Property Appraisers, Tax Collectors and other interested parties
From: James McAdams, Program Director
Property Tax Oversight
Florida Department of Revenue
Date: July 2, 2009
Subject: 2009 Value Adjustment Board Training

The Department has developed training for value adjustment boards. It is available online at <http://dor.myflorida.com/dor/property/vabwb/vabtraining.html>. If successfully completed, the 2009 training will replace two of the five years of experience currently required for special magistrates in section 194.035, Florida Statutes.

Who is required to take this training?

- VAB members or VAB attorneys in counties with a population of less than 75,000 that do not use special magistrates.
- Individuals who are otherwise qualified, have at least three years but less than five years of relevant experience, and want to be considered for appointment as a special magistrate.

By completing the 2009 VAB Training, VAB members, VAB attorneys and individuals with experience of at least three years but less than five, will meet the 2009 training requirements of section 194.035(1), Florida Statutes. Any individual who completed the 2008 interim training will still be required to complete the 2009 training to meet the requirements of Florida law.

Who may be interested in this training?

Others, such as appraisers, lawyers, practitioners, students, educators and taxpayers, may review the training materials for general educational purposes and take the exam, but do not need to apply for certification.

Is there a cost?

- Anyone can take the online course free.
- The cost for certification by the Department is \$115.
- VAB members or VAB attorneys in counties with a population of less than 75,000 will not be charged this fee.
- Only those want to be certified are required to pass the exam.

How do I register to be certified?

Complete the application (on the web site). Send it with a check for \$115 to:

Florida Department of Revenue
Post Office Box 3294
Tallahassee, Fl. 32315-3294

For information about the training,

Visit our web site: <http://dor.myflorida.com/dor/property/vabwb/vabtraining.html>,

E-mail us at: VABTraining@dor.state.fl.us

Call: 850-488-3332